



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

MINUTES OF BOARD MEETING January 9, 2017

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Hawthorne at 7:51 a.m. Members present were: Kenneth Hawthorne, Will Glazik and Todd Lee. District employees: Catie Loomis. NRCS: NA

II. REPORT OF COOPERATING AGENCIES

NRCS-NA
FSA- NA

III. APPROVE MINUTES

It was moved by Glazik, and seconded by Thorndyke to approve December Board Meeting minutes as mailed.

Amendments: None

Status of Motion: carried at 7:54 a.m. with 4 Directors present

IV. APPROVE TREASURER'S REPORT

Month of report: December 01, 2016 to December 31, 2016

Balance Sheet

December 2016

Current Assets

IL Funds-Program	(\$14,66.77)
IL Funds- Operation	(\$62,178.41)
First National	\$104,005.43
First National CD	
17547	\$70,069.65
Petty Cash	\$53.79
Total Current Assets	\$97,283.69

Liabilities & Equities

Liabilities

Payroll \$0

Equity

Retained Earnings	\$66,350.42
Net Income	\$30,933.27
Total Equities	\$97,283.69
Total Liabilities & Equities	\$97,283.69

It was moved by Glazik, seconded by Lee to approve the December report as presented by RC, Catie.

Status of Motion: carried at 8:00 a.m. with 4 Directors present

A. Approve Bills

⊙ 12/1/16 Director liability ins _____	\$1,173.00
⊙ 12/1/16 PF Nov. 29 seed order _____	\$3,411.04
⊙ 12/1/16 Catherine Loomis payroll _____	\$1,168.90
⊙ 12/5/16 Board meeting expense _____	\$4.03.00
⊙ 12/5/16 Ford Iroquois Extension sponsorship _____	\$50.00
⊙ 12/9/16 Tina Bachman payroll _____	\$282.58
⊙ 12/15/16 Catherine Loomis payroll _____	\$1,169.11
⊙ 12/15/16 Catherine Loomis bonus _____	\$819.00
⊙ 12/15/16 IL liabilities _____	\$111.89
⊙ 12/15/16 Federal liabilities _____	\$728.52
⊙ 12/16/16 MIFI service cc payment _____	\$40.01
⊙ 12/20/16 Postage _____	\$13.44
⊙ 12/28/16 MIFI service cc payment _____	\$40.01
⊙ 12/28/16 Short Term Disability _____	\$49.92
⊙ 12/28/16 Long Term Disability _____	\$14.19
⊙ 12/28/16 Life Insurance _____	\$10.14
⊙ 12/29/16 Catherine Loomis payroll _____	\$1,169.12

B. Approve Staff Time Sheets

It was moved by Glazik, seconded by Thorndyke to approve staff time sheets for the following positions: RC

Status of Motion: carried at 8:07 a.m. with 4 directors present

V. OLD BUSINESS- UPDATES

Hawthorne spoke with Champaign office about reimbursing Champaign County SWCD and what was owed for Renee Weitekamp's assistance for the AC position.

Funds transferred out of CD and into checking and other options found such as Discover CD with 1.5% rate for 12 months. FDIC will be presented at the February meeting.

Annual Plan was postponed until February meeting

It was moved by Lee, and seconded to approve Old Business updates

Status of Motion: carried at 8:13 a.m. with 4 directors present

VI. GRANTS AND FUNDING UPDATES

- A. **PFC: FY 2016-2017-** funding available soon

VII. NEW BUSINESS

Set up Verizon account to utilize auto pay.

Stay as annual member of Pheasants Forever

VIII. DISTRICT EMPLOYEE REPORTS

- A. **RC's REPORT - NA**
 B. **AC's REPORT - NA**

IX. COMMITTEE REPORTS - NA

All programs and services of the Ford County Soil and Water Conservation District are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, gender, sexual orientation, age, marital status or handicap

X. CORRESPONDENCE/MISCELLANEOUS –

Review applications for AC/RC position. Motion to transfer into closed meeting by Glazik, seconded by Lee. Motion carried at 8:41 a.m. with 4 Directors present

Motion to reopen meeting by Hawthorne, seconded by Lee. Motion carried at 9:41 a.m. with 4 Directors present

Motion to extend interviews to applicants on January 17th, 2017 by Glazik, seconded by Thorndyke. Motion carried at 9:42 a.m. with 4 Directors present.

XI. PLAN NEXT MEETING –February 6th, 2017 at 7:30 a.m.

XII. ADJOURN- motion made to adjourn by Glazik and seconded by Lee with 4 directors present at 9:46 a.m.