



# Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

## MINUTES OF BOARD MEETING November 5th, 2015

### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Bunting at 7:42 p.m. Members present were: Vera Bunting, Kenneth Hawthorne, Fred Carlson and Todd Lee. District employees: Tina Bachman and Catie Loomis; NRCS employees: none; Guests were Jen Filipiak from American Farmland Trust

### II. REPORT OF COOPERATING AGENCIES

NRCS: none  
FSA:none

### III. APPROVE MINUTES

The Board reviewed the minutes from the September 2015 Board meeting. It was moved by Hawthorne and seconded by Bunting to approve the September minutes. Motion carried with four directors present at 7:47 p.m.

### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of August 31, 2015:

Capital Reserve \$00.00  
Paxton First National Bank checking \$54,088.22  
IL Funds Operation account \$62,176.12??????  
IL Funds Program account \$14,666.24????????  
Petty Cash \$ 50.00  
Total of \$ 130,980.58

- It was moved by Carlson and Seconded by Lee to approve the treasurer's report from 09/01/15 to 10/31/15, as presented by AC, Tina Bachman. Motion carried with four directors present at 7:47 p.m.

#### A. Approve Bills

The following were approved for payment from the First National Bank:

- ⊙ 09/04/15 Amazon (TV from Grant) \$196.56
- ⊙ 09/15/15 Blackburn Mfgr. Co. (flags) \$182.58
- ⊙ 09/16/15 Tina Bachman (trip to Lincoln for Linc enrollment) \$88.55
- ⊙ 09/21/15 First National (liabilities) \$923.78
- ⊙ 09/21/15 Il Dept of Revenue (liabilities) \$151.90
- ⊙ 09/22/15 Montgomery County SWCD (Catie health ins. Oct) \$834.00
- ⊙ 09/22/15 Montgomery County SWCD (Catie Disability Oct) \$48.95
- ⊙ 09/22/15 Russell Leigh & Ass (audit) \$1300.00
- ⊙ 09/24/15 Verizon (internet) \$40.01
- ⊙ 09/24/15 Amazon (hard drive from Grant) \$62.69
- ⊙ 09/30/15 CMRS-FP (postage meter for 07/01 to 09/30/15) \$35.41
- ⊙ 10/02/15 William Street Press (newsletter) \$669.57
- ⊙ 10/06/15 Logan Hollow Fish Farm (fall fish sale) \$1224.75
- ⊙ 10/22/15 Winding Creek Nursery (fall tree sale) \$634.70
- ⊙ 10/22/15 Iroquois County SWCD (gas for delivery of trees) \$24.91
- ⊙ 10/22/15 Il Dept of Ag (2016 nursery dealer reg) \$50.00
- ⊙ 10/23/15 First National (liabilities) \$858.88
- ⊙ 10/23/15 Il Dept of Revenue (liabilities) \$142.37
- ⊙ 10/29/15 Verizon (internet) \$40.01
- ⊙ SWCD of Illinois Insurance (Catie health ins for November) \$842.02

Hawthorne moved to disburse payment from the First National Bank checking account as presented and Lee seconded it; motion carried with three directors present at 8:07 p.m.

All programs and services of the Ford County Soil and Water Conservation District are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, gender, sexual orientation, age, marital status or handicap

## B. Approve Staff Time Sheets

Hawthorne moved wait to approve the timesheet of AC: Tina Bachman and RC: Catie Loomis . Lee seconded the motion and it carried at 7:51 p.m. with four directors present.

## V. OLD BUSINESS- UPDATES

- A. Budget-The Budget for 2015-2016 will change from the changes on paying the disability insurance through Troxell Ins.
- B. IL-Funds Operation Fund Money- Money had been taken out. Had no statement on the balance between the program account and the operations. Want to look into CD;s.
- C. Insurance for Catherine Loomis is getting paid by us. Catie is going to look into other insurance and SWCD going to look into the disability.

## VI. GRANTS AND FUNDING UPDATES

- A. **PFC: FY 2014-2015-** Got signatures to approve for Glazik and Arends. Finishing up paperwork for deadline November 11, 2015
- B. Electronic Recycling Purchased 28 inch screen TV and external Drive. Received external drive but not correct product, sent back for the correct item.

## VII. NEW BUSINESS

MRBI-Jen Filipiak came to explain the Watershed Program and to answer any questions. Would like to board to go over the contract and call with any questions or concerns.

- A. Nutrient Loss Reduction Strategy Survey-not interested at this point with MRBI and other endeavors.
- B. Audit for Russell Leigh- gave information to members of the 2015 audit. Got signatures for paperwork that needed to be signed and send back out.
- C. Cover Crop- Expo is November 10.
- D. November 18 meeting with Joe Bybee-board has LUC6 meeting the day before so respond no.
- E. Fish Sale/Tree Sale-gave numbers of what the sale gave.

## VIII. DISTRICT EMPLOYEE REPORTS SEPTEMBER-OCTOBER

- A. RC's REPORT -
- B. AC's REPORT -

Hawthorne moved to wait for the district staff reports. Lee seconded the motion and it carried with 4 directors present at 7:51 p.m.

## IX. COMMITTEE REPORTS – none

## X. CORRESPONDENCE/MISCELLANEOUS –

## XI. PLAN NEXT MEETING – December 3 at 8:00 a.m.

## XII. ADJOURN- motion made to adjourn by Bunting and seconded by Carlson with 4 directors present at 9:33 p.m.

