



# Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

## MINUTES OF BOARD MEETING December 10th, 2015

### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Thorndyke at 2:09 p.m. Members present were: Kenneth Hawthorne, Adam Thorndyke and Todd Lee. District employees: Tina Bachman and Catie Loomis; NRCS employees: Wayne Cox; Guests were Jason Bleich from Pheasants Forever

### II. REPORT OF COOPERATING AGENCIES

NRCS: Wayne discussed the CSP, CRP and EQUIP. September 30 is the deadline for CRP. CSP enrollment is for Spring. EQIP is for June 22 deadline. NRCS has 41 contracts waiting.  
FSA-none

### III. APPROVE MINUTES

The Board reviewed the minutes from the November 2015 Board meeting. It was moved by Thorndyke and seconded by Lee to approve the November minutes. Motion carried with three directors present at 3:57 p.m.

### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of November 30, 2015

Capital Reserve \$00.00  
Paxton First National Bank checking \$121,198.33  
IL Funds Operation account \$00.00  
IL Funds Program account \$00.00  
Petty Cash \$ 50.00  
Total of \$ 121,248.33

- It was moved by Lee and Seconded by Thorndyke to approve the treasurer's report from 11/01/15 to 11/30/15, as presented by AC, Tina Bachman. Motion carried with three directors present at 3:58 p.m.

#### A. Approve Bills

The following were approved for payment from the First National Bank:

- ⊙ 11/04/15 Pheasants Forever (seed order) \$16,182.00
- ⊙ 11/04/15 Kietzman Farms (overpayment on Seed order) \$80.00
- ⊙ 11/04/15 Paxton IGA (cover crop event supplies) \$2.85
- ⊙ 11/09/15 Meijer (coffee for cover crop event) \$8.07
- ⊙ 11/09/15 Turner-Vermont Agency (director officer liability ins) \$1173.00
- ⊙ 11/09/15 ISWCDEA (dues for RC/AC) \$20.00
- ⊙ 11/13/15 Roger Arends (cover crops) \$1472.72
- ⊙ 11/13/15 Will Glazik (cover crops) \$810.00
- ⊙ 11/16/15 Tyler Young (cover crop) \$878.80
- ⊙ 11/16/15 Roger Gustafson (cover crop) \$1214.48
- ⊙ 11/16/15 Robert Cork (cover crop) \$1600.00
- ⊙ 11/16/15 Hudson Drug (Pictures from Cover crop field event) \$2.47
- ⊙ 11/19/15 Hudson Drug (picture from cover crop field event) \$.31
- ⊙ 11/19/15 Johnny on the Spot (porta potty for cover crop field event) \$50.00
- ⊙ 11/23/15 Verizon (internet) \$40.01
- ⊙ 11/23/15 First National Bank (liabilities) \$875.72
- ⊙ 11/23/15 Il Dept of Revenue (liabilities) \$144.79

Lee moved to disburse payment from the First National Bank checking account as presented and Thorndyke seconded it; motion carried with three directors present at 4:00 p.m.

## **B. Approve Staff Time Sheets**

Thorndyke moved to approve the timesheet of AC: Tina Bachman and RC: Catie Loomis. Lee seconded the motion and it carried at 4:01 p.m. with three directors present.

## **V. OLD BUSINESS- UPDATES**

**B. IL-Funds Operation Fund Money-** Get the account closed for LUC6. Hawthorne signed the paperwork for the closing of the account and opening the account through the First National Bank of Paxton. Board agreed to look into 18 month CD's, 12 month CD's and 3 to 6 month CD's.

**C. Insurance for Catherine Loomis** is getting paid by us. Catie disability can still be paid through Soil & Water and we need to look into how to get her off SWCD insurance to get her into her husbands insurance. Looking into the W2 and how to do that with insurance.

## **VI. GRANTS AND FUNDING UPDATES**

**A. PFC: FY 2014-2015-**

**B. Electronic Recycling-**

## **VII. NEW BUSINESS**

MRBI-Discussion on the MRBI project with Catie Loomis, the board, Wayne Cox and Jason Bleich in the room. Discussion was for the hours spent on the beginning stages of the project. The time that is needed for this project compared to the work load in the office now. Trying to figure out where the time needs to be divided with all that is going on in the office.

**A. Absentee Landowners Newsletter-** At the moment we do not have time to put to effort for the discussions for the newsletters

**B. Fish Sale/Tree Sale-**We have the fish sale date which is March 28, 2016. Discussed the 10%

## **VIII. DISTRICT EMPLOYEE REPORTS NOVEMBER**

**A. RC's REPORT -**

**B. AC's REPORT -**

## **IX. COMMITTEE REPORTS – none**

## **X. CORRESPONDENCE/MISCELLANEOUS –**

## **XI. PLAN NEXT MEETING – January 7th at 2:00 p.m.**

**XII. ADJOURN-** motion made to adjourn by Thorndyke and seconded by Lee with 3 directors present at 5:06 p.m.

