



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

MINUTES OF BOARD MEETING January 14th, 2016

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Hawthorne at 2:03 p.m. Members present were: Kenneth Hawthorne, Adam Thorndyke and Fred Carlson. District employees: Tina Bachman and Catie Loomis; NRCS employees: none

II. REPORT OF COOPERATING AGENCIES

NRCS: Catie discussed the Contribution Agreement that it will only cover 16% of the amount that Ford County SWCD sent in for the CRP acres.

FSA-none

III. APPROVE MINUTES

The Board reviewed the minutes from the December 2015 Board meeting. It was moved by Carlson and seconded by Thorndyke to approve the December minutes. Motion carried with three directors present at 2:12 p.m.

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of December 31, 2015

Capital Reserve \$00.00
 Paxton First National Bank checking \$136,422.23
 IL Funds Operation account \$00.00
 IL Funds Program account \$00.00
 Petty Cash \$ 50.00
 Total of \$ 136,472.23

- It was moved by Thorndyke and Seconded by Carlson to approve the treasurer's report from 12/01/15 to 12/31/15, as presented by AC, Tina Bachman. Motion carried with three directors present at 2:27 p.m.

A. Approve Bills

The following were approved for payment from the First National Bank:

- ⊙ 12/2/15 Tina Bachman (Payroll) \$592.29
- ⊙ 12/2/15 Catherine Loomis (payroll) \$1075.69
- ⊙ 12/11/15 Pheasants Forever (seed) \$24741.00
- ⊙ 12/11/15 SWCD of IL-Ins (Catie Dec ins) \$842.02
- ⊙ 12/11/15 Tina Bachman (10% Fish sale) \$50.34
- ⊙ 12/11/15 Catherine Loomis (10% fish sale) \$50.34
- ⊙ 12/17/15 Tina Bachman (payroll) \$480.23
- ⊙ 12/17/15 Catherine Loomis (payroll) \$1075.69
- ⊙ 12/29/15 Pheasants Forever (seed order) \$11812.50
- ⊙ 12/31/15 Tina Bachman (payroll) \$616.29
- ⊙ 12/31/15 Catherine Loomis (payroll) \$1075.69
- ⊙ 12/23/15 First National Bank (liabilities) \$1398.70
- ⊙ 12/23/15 Il Dept of Revenue (liabilities) \$231.54

Carlson moved to disburse payment from the First National Bank checking account as presented and Thorndyke seconded it; motion carried with three directors present at 2:29 p.m.

B. Approve Staff Time Sheets

Thorndyke moved to approve the timesheet of AC: Tina Bachman and RC: Catie Loomis. Carlson seconded the motion and it carried at 2:34 p.m. with three directors present.

V. OLD BUSINESS- UPDATES

- B.** IL-Funds Operation Fund Money- Got the account closed for LUC6 and money transferred to the new account with First National Bank of Paxton.
- C.** Insurance for Catherine Loomis is getting paid by us until January 31, 2016. Catie will be terminated and go under her husband's insurance plan. SWCD will pay for her Disability insurance but not her health. The board approved to pay Catie \$100.00 per paycheck more for the insurance. Thorndyke moved to approve the insurance and Carlson seconded the motion. It carried at 2:38 p.m. with 3 directors present.
- D.** Tree & Fish Sale-discussed newsletter for the spring sale. Board would like the email to go out to the past fish sale contacts that have purchased and put the sale in the paper twice to save costs on newsletter. Carlson motions and Thorndyke seconded the motion. Motion carries at 2:59 p.m. Three Directors present.

VI. GRANTS AND FUNDING UPDATES

- A. PFC: FY 2014-2015-**
- B.** Electronic Recycling-Catie has to turn in a report on things that were purchased. We have to return and unused money for the grant. Total is \$720.73

VII. NEW BUSINESS

MRBI-Catie is making phone calls to get appointments with the producers that are in the MRBI.

- A.** Fish Sale/Tree Sale-We have the fish sale date which is March 28, 2016. Discussed the 10%
- B.** Board agreed to put \$70,000 into a 6 month CD at the First National Bank of Paxton. Thorndyke made a motion with Carlson seconding the motion. Motion carries at 3:08 p.m. Three Directors present.

VIII. DISTRICT EMPLOYEE REPORTS DECEMBER

- A. RC's REPORT -**
- B. AC's REPORT -**

IX. COMMITTEE REPORTS – none**X. CORRESPONDENCE/MISCELLANEOUS –****XI. PLAN NEXT MEETING – February 4th at 2:00 p.m.****XII. ADJOURN-** motion made to adjourn by Carlson and seconded by Thorndyke with 3 directors present at 3:20 p.m.

