



# Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

## MINUTES OF BOARD MEETING June 28th, 2016

### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Hawthorne at 7:08 p.m. Members present were: Kenneth Hawthorne, Kurt Edwards, Will Glazik and Todd Lee. District employees: Tina Bachman and Catie Loomis.

### II. REPORT OF COOPERATING AGENCIES

NRCS-none.  
FSA-none

### III. APPROVE MINUTES

The Board reviewed the minutes from the May 2016 Board meeting. It was moved by Glazik and seconded by Lee to approve the May 2016 minutes. Motion carried with four directors present at 7:10 p.m.

### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of May 31, 2016

Capital Reserve \$70,000.00  
Paxton First National Bank checking \$75,163.24  
IL Funds Operation account \$00.00  
IL Funds Program account \$00.00  
Petty Cash \$ 51.23  
LUC6 First National Bank Checking: \$124.05  
Total of \$145,338.52

- It was moved by Edwards and Seconded by Lee to approve the treasurer's report from 5/01/16 to 5/31/16, as presented by AC, Tina Bachman. Motion carried with four directors present at 7:19 p.m.

#### A. Approve Bills

The following were approved for payment from First National Bank:

- ⊙ 05/02/16 First National Bank (liabilities) \$1020.64
- ⊙ 05/02/16 Il Dept of Revenue (liabilities) \$164.87
- ⊙ 05/02/16 Iroquois County SWCD (Gas) \$41.78
- ⊙ 05/02/16 Tina Bachman (mileage) \$141.48
- ⊙ 05/02/16 First Financial Bank (safety box) \$18.00
- ⊙ 05/02/16 Quickbooks (payroll) \$399.00
- ⊙ 05/04/16 Pheasants Forever (food plot) \$4.95
- ⊙ 05/05/16 Tina Bachman (payroll) \$499.24
- ⊙ 05/05/16 Catherine MG. Loomis (payroll) \$1149.29
- ⊙ 05/09/16 Dewitt Co SWCD (LUC6 Envirothon) \$186.30
- ⊙ 05/10/16 Logan Hollow Fish (fish sale) \$2829.25
- ⊙ 05/10/16 Ford County Fair Ass (booth) \$75.00
- ⊙ 05/10/16 SWCD Illinois Group (Catie long term) \$38.84
- ⊙ 05/19/16 Tina Bachman (payroll) \$581.27
- ⊙ 05/19/16 Catherine MG Loomis (payroll) \$1149.29
- ⊙ 05/23/16 Il Dept of Revenue (liabilities) \$156.86
- ⊙

Lee moved to disburse payment from the First National Bank checking account as presented and Glazik seconded it; motion carried with four directors present at 7:21 p.m.

#### B. Approve Staff Time Sheets

All programs and services of the Ford County Soil and Water Conservation District are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, gender, sexual orientation, age, marital status or handicap

Lee moved to approve the timesheet of AC: Tina Bachman and RC: Catie Loomis. Edwards seconded the motion and it carried at 7:25 p.m. with four directors present.

## **V. OLD BUSINESS- UPDATES**

- A. Tree & Fish Sale Bonus for the tree and fish sale for the spring sale, signed by the board.

## **VI. GRANTS AND FUNDING UPDATES**

- A. PFC: FY 2014-2015-
- B. Electronic Recycling-

## **VII. NEW BUSINESS**

Long Term Disability, short term disability and life Insurance- Discussed if Board should pay the long term and the life insurance. Board already pays for the short term but Association has to have all paid to be able to have short term. Board Agrees to pay all Catherine MG Loomis insurance. Glazik motions and Edwards seconded the motion and it carried at 7:34 p.m.

Prevailing Wage-Board signed the agreement.

Platbook Sale-Farm & Home Publishers is now selling books by orders verses what they sent and we sold on shelves. Board brought up sending a form out like the plant sale, fish sale and putting it in the newsletter. Will be discussed again at next meeting.

ISWCDEA Dues-Board agreed that the dues need to be paid.

Contribution Agreement-A new agreement with the CRP and the NRCS. Board signed the new contracts.

Boyscout Event- Were asked if RC could come and help boyscouts get there badges. Board agreed that the workload is needed at the office.

*Illinois Extension 4H letter was sent out for sponsors for the 2016 year. Board agreed to pay the donation. Lee motions and Edwards seconded the motion. Motion carried at 7:47 p.m.*

## **VIII. DISTRICT EMPLOYEE REPORTS MAY**

- A. RC's REPORT -
- B. AC's REPORT -

## **IX. COMMITTEE REPORTS – none**

## **X. CORRESPONDENCE/MISCELLANEOUS –**

## **XI. PLAN NEXT MEETING –August 19th at 7:30 a.m.**

## **XII. ADJOURN-** motion made to adjourn by Glazik and seconded by Edwards with 4 directors present at 8:14 p.m.