



# Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

## MINUTES OF BOARD MEETING

April 5, 2018

### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Hawthorne at 6:13 p.m. Members present were: Kenny Hawthorne, Kurt Edwards, Adam Thorndyke and Todd Lee. District employees: Sarah Earles and Dallas Glazik

### II. REPORT OF COOPERATING AGENCIES

NRCS-NA  
FSA- NA  
PCM- NA

### III. APPROVE MINUTES

It was moved by Thorndyke, and seconded by Lee to approve March Board Meeting minutes as mailed.

Amendments: None

Status of Motion: carried at 6:15 p.m. with 4 Directors present

### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of March 31, 2018

<b>Profit &amp; Loss</b>		<b>Balance Sheet</b>	
<b>Income</b>		<b>Assets</b>	
State of Illinois Grant	120,515.46	LUC 6 Account	649.48
Interest Income	7.34	General Checking	251,929.63
<b>District Sales</b>		CD	70,000.00
PF Seed	10,259.50	<b>Total</b>	322,579.11
Flags	20.00	<b>Petty Cash</b>	53.29
<b>Total Sales</b>	10,279.50	<b>Total Assets</b>	322,632.40
<b>Other Income</b>			
PFC Cost Share FY 18	10,500.00	<b>Liabilities &amp; Equity</b>	
NRCS Contribution Agreement	3,309.20	Payroll	1,315.98
<b>Total Income</b>	144,611.50	<b>Total Liabilities</b>	1,315.98
<b>Expense</b>		<b>Equity</b>	
Dues Expense	250.00	Retained Earning	212,174.38
Computer	99.38	Net Income	109,142.04
Insurance	2,050.00	<b>Total Equity</b>	321,316.42
Sales Expense	2,853.33		
Payroll Expense	5,028.20		
<b>Total Expense</b>	10,289.11		

It was moved by Edwards and Seconded by Lee to approve the treasurer's reports from 3/1/18 to 3/31/18, as presented by AC/RC, Sarah Earles. Motion carried with 4 directors present at 6:31 p.m.

**A. Approve Bills**

- 3/2/2018 Pheasants Forever \_\_\_\_\_ 2,756.33
- 3/2/2018 SWCD Of Illinois Insurance (Health Insurance) 2,050.00
- 3/2/2018 Verizon Wireless (MIFI) \_\_\_\_\_ 40.01
- 3/8/2018 IL Pioneer Pheasants Forever \_\_\_\_\_ 250.00
- 3/12/2018 Federal Liabilities \_\_\_\_\_ 1,049.44
- 3/12/2018 State Liabilities \_\_\_\_\_ 214.14
- 3/13/2018 Rotchford Barker (Overpayment for Seed) \_\_\_\_\_ 84.00

It was moved by Lee and 2<sup>nd</sup> by Edwards to pay pending bills  
 Status of Motion: Carried at 6:32 p.m. With 4 directors present

**B. Approve Staff Time Sheets**

It was moved by Edwards, seconded by Thorndyke to approve staff time sheets for the following positions: AC/RC – Earles and AC/RC-Glazik

Status of Motion: carried at 6:32 p.m. with 4 directors present

**V. OLD BUSINESS- UPDATES**

Recycling Event- In Paxton Saturday August 4<sup>th</sup>. Not able to have at the airport. We need to check with Nextstep or Wall Township building

Ford County Board Contribution- Need to submit a formal request to get \$5,000 and that will come in June or July

Cover Crop Champion-had 45 people come to the event at Thorndyke's

District Sponsors- mail out letter to all previous sponsors

District Shirts- Lee to check with his Mom.

**VI. GRANTS AND FUNDING UPDATES****VII. NEW BUSINESS**

Upcoming Events- Envirothon April 12<sup>th</sup> in Clinton, State Envirothon May 3 and 4<sup>th</sup> in Monticello  
 S.T.A.R. Farmer Program. It was moved by Edwards and 2<sup>nd</sup> by Thorndyke to sign a contract with Champaign Co SWCD. Motion carried with 4 directors Present at 7:03pm

**VIII. DISTRICT EMPLOYEE REPORTS****A. RC's REPORT -****B. AC's REPORT –****IX. COMMITTEE REPORTS –****X. CORRESPONDENCE/MISCELLANEOUS –**

N/A

**XI. PLAN NEXT MEETING –May 16th, 2018 at 6:00 p.m.****XII. ADJOURN-** motion made to adjourn by Thorndyke and seconded by Lee with 4 directors present at 7:19 p.m.