



## Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

### MINUTES OF BOARD MEETING August 13th, 2015

#### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Hawthorne at 7:01 p.m. Members present were: Adam Thorndyke and Todd Lee. District employees: Tina Bachman and Catie Loomis; NRCS employees: none; Guest: none

#### II. REPORT OF COOPERATING AGENCIES

NRCS: none

FSA-Finalizing 2014-2015 farm bill, signing the contracts and eligibility information

#### III. APPROVE MINUTES

The Board reviewed the minutes from the July 2015 Board meeting. It was moved by Lee and seconded by Thorndyke to approve the July minutes. Motion carried with three directors present at 7:04 p.m.

#### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of July 31, 2015:

Capital Reserve \$28,407.98  
 Paxton First National Bank checking \$15,480.42  
 IL Funds Operation account \$71,730.78  
 IL Funds Program account \$14,664.99  
 Petty Cash \$ 50.00  
 Total of \$ 130,334.17

It was moved by Thorndyke and Seconded by Lee to approve the treasurer's report from 07/01/15 to 07/31/15, as presented by AC, Tina Bachman. Motion carried with three directors present at 7:16 p.m.

##### A. Approve Bills

The following were approved for payment from the First National Bank:

- ⊙ 07/01/15 Farm & Home Publishers(plat books remainder of bill 2014) \$317.86
- ⊙ 07/01/15 CMRS-FP (quarterly postage meter report) \$114.96
- ⊙ 07/01/15 Verizon \$40.01
- ⊙ 07/06/15 First National Bank (split) \$2437.78
- ⊙ 07/06/15 AISWCD (Ashley Warren Cobra Ins) \$834.00
- ⊙ 07/06/15 Il Dept of Revenue (liabilities) \$308.76
- ⊙ 07/09/15 Johnny on the Spot ( prairie walk) \$50.00
- ⊙ 07/09/15 News Gazette (prevailing wage) \$19.22
- ⊙ 07/10/15 Paxton Record (cancel paper) \$2.85
- ⊙ 07/10/15 Catherine Loomis (expense fair) \$73.44
- ⊙ 07/14/15 Central Lean (cater prairie walk) \$533.12
- ⊙ 07/21/15 AISWCD (teleconference call) \$5.62
- ⊙ 07/21/15 Vista Print (business cards) \$22.29
- ⊙ 07/29/15 U.S. Postal Service (poster winner) \$2.54

Lee moved to disburse payment from the First National Bank checking account as presented and Thorndyke seconded it; motion carried with three directors present at 7:17 p.m.

##### B. Approve Staff Time Sheets

Thorndyke moved to approve the timesheet of AC: Tina Bachman and RC: Catie Loomis . Lee seconded the motion and it carried at 7:18 p.m. with three directors present.

All programs and services of the Ford County Soil and Water Conservation District are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, gender, sexual orientation, age, marital status or handicap

## V. OLD BUSINESS- UPDATES

- A. Annual Plan of Work-discussed rewording on some of the outreach programs because of funding.
- B. IL-Funds Operation Fund Money- taking out and putting into the First National Checking account. Look into the procedure to do that.
- C. Audit-Sent to Russell Leigh. Russell would like to continue to do on yearly basis. Leigh would lower the prices so that we could do that.
- D. Business cards were shown to the Board
- E. AISWCD Conference-talked about what is going on with cuts.
- F. MRBI-Look into the meeting August 27. Get more information and get back to the board.
- G. CD 12688 is now in the Checking account with First National and the other 2 CD's come up August 19. Put funds into First National checking account as well. Look into new CD's.

## VI. GRANTS AND FUNDING UPDATES

- A. **PFC: FY 2014-2015-** No changes or updates.
- B. Electronic Recycling Grant-Going to purchase 28 inch screen TV and external Drive. Thorndyke made motion with Lee seconding it. Passes with 3 directors present. 8:27 p.m.

## VII. NEW BUSINESS

- A. Budget- Make some changes
- B. Employer Contracts-check into the mileage rate

## VIII. DISTRICT EMPLOYEE REPORTS -July -

- A. RC's REPORT -
- B. AC's REPORT -

Lee moved to accept the district staff reports. Thorndyke seconded the motion and it carried with 3 directors present at 7:45 p.m.

## IX. COMMITTEE REPORTS – none

## X. CORRESPONDENCE/MISCELLANEOUS –

- A. Newsletter-checking into pricing with black/white

## XI. PLAN NEXT MEETING – September 3, 2015 at 8 a.m.

- XII. **ADJOURN-** motion made to adjourn by Thorndyke and seconded by Lee with 3 directors present at 9:16 p.m.

