



# Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

## MINUTES OF BOARD MEETING August 19th, 2016

### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Hawthorne at 7:40 a.m. Members present were: Kenneth Hawthorne, Adam Thorndyke, Kurt Edwards, Will Glazik and Todd Lee. District employees: Tina Bachman and Catie Loomis. NRCS: Wayne Cox and Dennis Vollmer

### II. REPORT OF COOPERATING AGENCIES

NRCS-Updated on CSP and EQUIP contracts. NRCS also updated on the CRP contracts as well. Gentleman inquired on the PCM program and will give him a contact person to get in touch with.  
FSA-none

### III. APPROVE MINUTES

The Board reviewed the minutes from the June-July 2016 Board meeting. It was moved by Glazik and seconded by Thorndyke to approve the June-July 2016 minutes. Motion carried with five directors present at 8:25 a.m.

### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of July 31, 2016

Capital Reserve \$70,069.65  
Paxton First National Bank checking \$68,470.26  
IL Funds Operation account \$00.00  
IL Funds Program account \$00.00  
Petty Cash \$ 53.79  
Total of \$138,593.70

- It was moved by Edwards and Seconded by Glazik to approve the treasurer's report from 6/01/16 to 7/31/16, as presented by AC, Tina Bachman. Motion carried with five directors present at 8:51 a.m.

#### A. Approve Bills

The following were approved for payment from First National Bank:

- ⊙ 6/1/16 Pheasants Forever (seed) \$511.70
- ⊙ 6/2/16 Tina Bachman (payroll) \$472.22
- ⊙ 6/2/16 Catherine Loomis (payroll) \$1149.29
- ⊙ 6/6/16 AISWCD (director summer con) \$45.00
- ⊙ 6/6/16 News Gazette (prevailing Wage) 22.94
- ⊙ 6/6/16 AISWCD (troxell ins) \$361.34
- ⊙ 6/14/16 EFTPS (liabilities) \$966.68
- ⊙ 6/16/16 Tina Bachman (payroll) \$493.22
- ⊙ 6/16/16 Catherine Loomis (payroll) \$1149.28
- ⊙ 6/27/16 SWCD Ins Group (short term dis.) \$48.95
- ⊙ 6/27/16 SWCD Ins Group (long term dis.) \$13.91
- ⊙ 6/27/16 SWCD Ins Group (life ins) \$10.14
- ⊙ 6/30/16 Tina Bachman (payroll) \$267.12
- ⊙ 6/30/16 Catherine Loomis (payroll) \$1149.29
- ⊙ 7/7/16 Il Dept of Revenue (liabilities) \$216.94
- ⊙ 7/7/16 CMRS-FP (postage quarterly) \$40.51
- ⊙ 7/7/16 ISWCDES (dues) \$20.00
- ⊙ 7/7/16 U of I Extension (sponsor) \$50.00
- ⊙ 7/7/16 Tina Bachman (10% Sales) \$215.33
- ⊙ 7/7/16 Catherine Loomis (10% sale) \$215.34
- ⊙ 7/7/16 Catherine Loomis (mileage) \$210.33
- ⊙ 7/7/16 EFTPS (liabilities) \$1330.12

- ⊙ 7/14/16 Tina Bachman (payroll) \$544.26
- ⊙ 7/14/16 Catherine Loomis (payroll) \$1149.28
- ⊙ 7/14/16 AISWCD (workman's comp audit) \$31.46
- ⊙ 7/20/16 Il Dept of Revenue (liabilities) \$172.79
- ⊙ 7/20/16 EFTPS (liabilities) \$1026.00
- ⊙ 7/28/16 Tina Bachman (payroll) \$488.23
- ⊙ 7/28/16 Catherine Loomis (payroll) \$1149.29

Thorndyke moved to disburse payment from the First National Bank checking account as presented and Lee seconded it; motion carried with five directors present at 8:55 a.m.

## **B. Approve Staff Time Sheets**

Glazik moved to approve the timesheet of AC: Tina Bachman and RC: Catie Loomis. Lee seconded the motion and it carried at 9:08 a.m. with five directors present.

## **V. OLD BUSINESS- UPDATES**

Platbook Sale-Farm & Home Publishers is now selling books by orders to SWCD for year 2017. SWCD has to purchase a minimum of 25 at \$25.00 each. Previous years was by consignment what we sold on shelves and if leftover they would take back. Board decided not to pursue the platbooks as an option to sell for next year. Prices and how many SWCD had to buy to sell was the deciding factor. Thorndyke made a motion and Lee seconded the motion, it carried at 9:18 a.m. with 5 directors present.

Contribution Agreement- Agreement was signed 08/18/16.

## **VI. GRANTS AND FUNDING UPDATES**

- A. **PFC: FY 2016-2017-**
- B. Electronic Recycling-

## **VII. NEW BUSINESS**

Budget needs changes and will bring back to the September meeting

Annual Plan of Work- Will Look into at the September board meeting

MRBI-would like to have SWCD do more on the Watershed. Will bring new contract to review when they receive one

Thorndyke brought to board attention on getting Brandon Grubbs/Tom Yoder \$50 gift cards for donating facility & Equipment for the field day. Glazik made a motion and Edwards seconded the motion. Motion passes with 5 directors present at 9:17 a.m.

## **VIII. DISTRICT EMPLOYEE REPORTS JUNE-JULY**

- A. **RC's REPORT -**
- B. **AC's REPORT -**

## **IX. COMMITTEE REPORTS – none**

## **X. CORRESPONDENCE/MISCELLANEOUS –**

Newsletter-get prices on postcards versus doing 2 newsletters a year.

**XI. PLAN NEXT MEETING –September 8th at 7:30 a.m.**

**XII. ADJOURN-** motion made to adjourn by Glazik and seconded by Thorndyke with 5 directors present at 2:50 p.m.