



# Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

## MINUTES OF BOARD MEETING April 10, 2023

### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was at the District Office in Paxton, IL Edwards and was called to order by Adam Thorndyke at 8:33 a.m. Member's present were: Adam Thorndyke, Jerry Oyer, and Kurt Edwards. District employee: Sarah Earles and Natalie Sutton.

Absent were Kenneth Hawthorne-Chairman and Brent Hewitt-Board Member

### II. REPORT OF COOPERATING AGENCIES

NRCS- Emailed

FSA- N/A

AFT- N/A

PF-N/A

PCM- N/A

### III. APPROVE MINUTES

It was moved by Oyer, and seconded by Edwards to approve March 2023 Board Meeting minutes as mailed. Status of Motion: carried at 8:36 a.m. with 3 Directors present.

### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of March 31, 2023

**\*\*See attached page\*\***

It was moved by Edwards and Seconded by Oyer to approve the treasurer's reports from 03/01/2023 to 03/31/2023, as presented by AC/RC, Sarah Earles. Motion carried with 3 directors present at 8:41a.m.

#### A. Approve Bills

• 3/3/23 Federal Liabilities_____	925.72
• 3/3/23 State Liabilities_____	186.92
• 3/7/23 Verizon Wireless_____	40.03
• 3/7/23 Pheasants Forever (2 seed orders)_____	317.70
• 3/7/23 SWCD Insurance Group_____	302.00
• 3/7/23 Cardmember Service (Indeed and Tripod)_____	121.30
• 3/13/23 Kenny Hawthorne (per diem)_____	167.90
• 3/23/23 Deluxe Business Checks_____	273.88
• 3/30/23 SWCD Insurance Group _____	412.06
• 3/30/23 Verizon Wireless _____	40.01
• 3/30/23 Pheasants Forever (5 seed orders)_____	788.40

Edwards made a motion to approve Pending Bills. Seconded by Oyer. Motion carried with 3 directors present at 8:46 am.

#### B. Approve Staff Time Sheets

It was moved by Oyer, seconded by Edwards to approve staff time sheets for the following positions: AC/RC

3/2/2023 Sarah Earles \_\_\_\_\_ 1476.10  
 3/16/2023 Sarah Earles \_\_\_\_\_ 1476.10  
 3/16/2023 Sarah Earles (mileage) \_\_\_\_\_ 349.99  
 3/30/2023 Sarah Earles \_\_\_\_\_ 1476.12  
 3/30/2023 Natalie Sutton \_\_\_\_\_ 1111.53

Status of Motion: carried at 8:57 a.m. with 3 directors present.

**V. OLD BUSINESS- UPDATES**

- Goals of SWCD- Ideas are the same as previously discussed. Trees for grade school with we can find any for this year, Grants, Hazardous Waste Recycling, IDOA clean sweep for Ag Chemicals.
- Quickbooks- Need to get Sarah Earles added onto account as Primary Administrator/ Executive Director.

**VI. NEW BUSINESS**

- Upcoming events-State Envirothon May 3 & 4 in Monticello
- Illinois Extension Partnership- Edwards made motion to give \$50. Second by Oyer at 9:01am with 3 directors present.

**VII. DISTRICT EMPLOYEE REPORTS**

**AC/RC's REPORT** –Nothing else to report.

**VIII. CORRESPONDENCE/MISCELLANEOUS –**

- Reminder to board members to complete OMA training if you have not already.  
<http://foia.ilattorneygeneral.net/Default.aspx>

**IX. PLAN NEXT MEETING –Monday May 8th, 2023 at 8:30am at the Office**

**IX. ADJOURN-** motion made to adjourn by Edwards and seconded by Oyer with 3 directors present at 9:03 a.m.