



# Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

## MINUTES OF BOARD MEETING December 11<sup>th</sup>, 2023

### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was at the District Office in Paxton, IL and was called to order by Adam Thorndyke at 8:33 a.m. Member's present were: Adam Thorndyke, Jerry Oyer, Brent Hewitt, and Kurt Edwards. District employees: Sarah Earles

### II. REPORT OF COOPERATING AGENCIES

NRCS- N/A

FSA- N/A

AFT- N/A

PF- N/A

PCM- N/A

### III. APPROVE MINUTES

It was approved by Oyer, and seconded by Hewitt to approve November, 2023 Board Meeting minutes as mailed. Status of Motion: carried at 8:34 a.m. with 4 Directors present.

### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as November 30<sup>st</sup>, 2023

**\*\*See attached page\*\***

It was moved by Edwards and Seconded by Oyer to approve the treasurer's reports from 11/01/2023 to 11/30/2023, as presented by AC/RC, Sarah Earles. Motion carried with 4 directors present at 8:38 a.m.

#### A. Approve Bills

11/6/2023 State Liabilities_____	186.92
11/6/2023 Federal Liabilities_____	925.76
11/6/2023 SWCD Insurance Group (Sarah Health)_____	399.00
11/20/2023 Champaign News Gazette (Nomination for Election)_	124.40

Hewitt made a motion to approve Pending Bills. Seconded by Edwards. Motion carried with 4 directors present at 8:44 am.

#### B. Approve Staff Time Sheets

- 11/9/2023 Sarah Earles \_\_\_\_\_ 1476.12
- 11/23/2023 Sarah Earles \_\_\_\_\_ 1476.10

Oyer made a motion to approve Staff Time Sheets. Seconded by Edwards. Motion carried with 4 directors present at 8:52 am.

**V. OLD BUSINESS- UPDATES**

- Goals of SWCD-Nothing new until we hire someone.

**VI. NEW BUSINESS**

- New Hire- Edwards made a motion to sponsor on Indeed the job posting. Last year it was \$8 a resume. Hewitt 2<sup>nd</sup>, with 4 directors present at 9:01am. Sarah will also post the job on the college job boards, website and Facebook. Thorndyke brought up looking into Glass Door and Staff Quick to see how much they cost.
- Rain Barrel- Sarah has called sign and design. Logos will cost about \$12.50. Sarah will reach out to the Rain Barrel company to get a few more questions answered before posting a sale flyer.

**VII. DISTRICT EMPLOYEE REPORTS****AC/RC's REPORT –****VIII. CORRESPONDENCE/MISCELLANEOUS –**

- Reminder to board members to complete OMA training if you have not already.  
<http://foia.ilattorneygeneral.net/Default.aspx>

**IX. PLAN NEXT MEETING –Monday, January 8<sup>th</sup>, 2024 at 8:30am at the Office.****X. ADJOURN-** motion made to adjourn by Edwards and seconded by Hewitt with 4 directors present at 9:09a.m.