



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

MINUTES OF BOARD MEETING February 11, 2019

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Lee at 6:07 p.m. Members present were: Todd Lee, Brad Strebeck, and Adam Thorndyke. District employee: Sarah Earles.

II. REPORT OF COOPERATING AGENCIES

NRCS-Emailed Report

FSA- NA

PCM- NA

III. APPROVE MINUTES

It was moved by Thorndyke, and seconded by Strebeck to approve 1/14/2019 Board Meeting minutes as mailed.

Amendments: None

Status of Motion: carried at 6:09 p.m. with 3 Directors present

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of January 31, 2019

See attached page

It was moved by Strebeck and Seconded by Thorndyke to approve the treasurer's reports from 1/1/2019 to 1/31/2019, as presented by AC/RC, Sarah Earles. Motion carried with 3 directors present at 6:13p.m.

A. Approve Bills

- 1/2/19 SWCD Insurance Group(Health and Disability)_ \$1,107.16
- 1/4/19 Illinois Liabilities _____ \$130.68
- 1/4/19 Federal Liabilities _____ \$633.92
- 1/14/19 Todd Lee (Mileage) _____ \$251.79
- 1/14/19 Kurt Edwards(Mileage) _____ \$56.35
- 1/14/19 Brad Strebeck(Mileage) _____ \$16.02
- 1/14/19 Kenny Hawthorne(Mileage) _____ \$174.40
- 1/14/19 Adam Thorndyke(Mileage) _____ \$228.90
- 1/15/19 AISWCD Envirothon Fund _____ \$50.00
-

B. Company Credit Card

- 1/2/2019 Winter Conference Hotel Room _____ \$79.10

It was moved by Strebeck and 2nd by Thorndyke to pay pending bills

Status of Motion: Carried at 6:17 p.m. With 3 directors present

C. Approve Staff Time Sheets

It was moved by Strebeck, seconded by Thorndyke to approve staff time sheets for the following positions: AC/RC – Earles

1/10/19 Sarah Earles _____ \$1039.68
 1/24/19 Sarah Earles _____ \$1039.68

Status of Motion: carried at 6:22 p.m. with 3 directors present

V. OLD BUSINESS- UPDATES

- **Recycling Event-** Waiting for a quote back from Com2. Sarah talked with Karen Kummerow about this and the Household Hazardous Waste Recycling Events. Karen suggested that we push of the electronics recycling event until the fall and try to have the Hazardous Waste event on Saturday March 23rd instead. Strebeck made a motion to wait until the fall for Electronics and going ahead with Household Hazardous Waste this spring. Thorndyke seconded. Motion carried with 3 directors present at 6:32 pm

VI. GRANTS AND FUNDING UPDATES

VII. NEW BUSINESS

- State Envirothon-Table allowing Sarah to go until March meeting
- Election will be Tuesday February 19th from 7:00am-5:30pm
- Fish Sale is March 25th, Tree Sale April 19th. Sarah will send out mass email tomorrow with order forms. She will update website and Facebook. She will call previous customers.
- Employee Evaluation- Meeting when into closed session at 6:38pm and reopened at 6:47pm

VIII. DISTRICT EMPLOYEE REPORTS

- A. AC/RC's REPORT –Sarah is back to work full time as of February 4th from surgery, with the exception of a few upcoming doctors' appointments.**

IX. COMMITTEE REPORTS –

X. CORRESPONDENCE/MISCELLANEOUS – N/A

XI. PLAN NEXT MEETING –March 11, 2019 at 6:00pm

XII. ADJOURN- motion made to adjourn by Thorndyke and seconded by Strebeck with 3 directors present at 6:51 p.m.

2:48 PM
02/07/19
Cash Basis

Ford Cty. Soil & Water Cons. Dist.
Profit & Loss Budget vs. Actual
July 2018 through January 2019

	Jul '18 - Jan 19	Budget	\$ Over Budget	% of Budget
Income				
412 · MISCELLANEOUS INCOME	0.00	0.00	0.00	0.0%
Change for Petty Cash	0.00	0.00	0.00	0.0%
407 · INTEREST INCOME	89.92	31.55	58.37	285.0%
408 · PROMOTIONAL	100.00	0.00	100.00	100.0%
405 · DISTRICT SPONSORS	150.00	0.00	150.00	100.0%
639 · MRBI Agreement	343.03	4,408.04	-4,065.01	7.8%
American Farmland Trust	515.00	1,990.52	-1,475.52	25.9%
406 · EDUCATION DONATION	549.22			
413 · MISCELLANEOUS REIMBURSEMENT	1,699.72	6.98	1,692.74	24,351.3%
transfer in from LUC6	1,800.00			
401 · GRANT INCOME	2,000.55			
404 · FORD COUNTY BOARD GRANT	5,000.00	5,000.00	0.00	100.0%
638 · NRCS Contribution Agreement	11,711.00	41,006.67	-29,295.67	28.6%
409 · DISTRICT SALES PROGRAM	24,575.35	96,679.95	-72,104.60	25.4%
400 · STATE OF ILLINOIS GRANT	61,855.67	61,000.00	855.67	101.4%
Total Income	110,389.46	210,123.71	-99,734.25	52.5%
Gross Profit				
	110,389.46	210,123.71	-99,734.25	52.5%
Expense				
810 · PAYROLL EXPENSE/MISC	0.00	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
990 · MISCELLANEOUS OUT	0.00	0.00	0.00	0.0%
EDUCATION EXPENSE	0.00	1,165.52	-1,165.52	0.0%
DUES EXPENSE	10.00	70.00	-60.00	14.3%
991 · Education Donation expenses	50.00	0.00	50.00	100.0%
PROMOTIONAL EXPENSE	208.90	111.16	97.74	187.9%
874 · MILEAGE REIMBURSEMENT	251.79			
EQUIPMENT	280.09	258.28	21.81	108.4%
DIRECTOR EXPENSE	559.77	0.00	559.77	100.0%
OFFICE	1,759.19	1,453.95	305.24	121.0%
Cover Crop Champion	4,318.44			
INSURANCE	9,433.34	15,732.13	-6,298.79	60.0%
819 · PFC COST-SHARE	10,553.76			
6560 · PAYROLL EXPENSE	21,125.39	28,210.45	-7,085.06	74.9%
SALES EXPENSE	21,327.03	85,918.43	-64,591.40	24.8%
Total Expense	69,877.70	132,919.92	-63,042.22	52.6%
Net Income	40,511.76	77,203.79	-36,692.03	52.5%

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