



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

MINUTES OF BOARD MEETING January 8th, 2024

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was at the District Office in Paxton, IL and was called to order by Kenny Hawthorne at 8:36 a.m. Member's present were: Kenny Hawthorne, Brent Hewitt, and Kurt Edwards. District employees: Sarah Earles

II. REPORT OF COOPERATING AGENCIES

NRCS- N/A

FSA- N/A

AFT- N/A

PF- N/A

PCM- N/A

III. APPROVE MINUTES

It was approved by Edwards, and seconded by Hewitt to approve December, 2023 Board Meeting minutes as mailed.

Status of Motion: carried at 8:37 a.m. with 3 Directors present.

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as December 31st, 2023

****See attached page****

It was moved by Hewitt and Seconded by Edwards to approve the treasurer's reports from 12/01/2023 to 12/31/2023, as presented by AC/RC, Sarah Earles. Motion carried with 3 directors present at 8:42 a.m.

A. Approve Bills

- 12/7/23 Federal Liabilities_____925.72
- 12/7/23 State Liabilities_____186.92
- 12/7/23 Verizon Wireless (MIFI)_____40.01
- 12/7/23 Jasper County SWCD(Transfer for FY22 PFC)_____301.79
- 12/7/23 SWCD Insurance_____399.00
- 12/7/23 Pheasants Forever Seed (2 orders)_____6282.90
- 12/7/23 AISWCD (Worker's Comp/ Property Insurance)_____501.32
- 12/7/23 United States Liability Insurance Company(Director Ins)927.00

Hewitt made a motion to approve Pending Bills. Seconded by Edwards. Motion carried with 3 directors present at 8:47 am.

B. Approve Staff Time Sheets

- 12/7/23 Sarah Earles(Tree/Fish Bonus included)___1525.87
- 12/20/23 Sarah Earles (Mileage/Per Diem)_____443.44
- 12/21/23 Sarah Earles_____1476.10

Hewitt made a motion to approve Staff Time Sheets. Seconded by Edwards. Motion carried with 3 directors present at 8:50 am.

V. OLD BUSINESS- UPDATES

- Goals of SWCD-Nothing new until we hire someone.
- Rain Barrels- Edwards made a motion that we purchase 20 to start. Pick up date TBD late Feb to early March. Seconded by Hewitt. Motion carried with 3 directors present at 8:59am
- Board reviewed resumes. Sarah to call to set up interviews.

VI. NEW BUSINESS

- Upcoming Events-Sarah discussed upcoming days that she will need off
- Election-set for February 15th 7:00am-5:30pm
- Livingston SWCD Annual Meeting-Invite
- New Resolutions, Policies, & Procedures-AISWCD- Showed board the hard copy that was mailed to the district
- Sarah's Yearly Evaluation- Hewitt made a motion to go into closed session. Edwards, seconded. Session closed at 9:43am with 3 directors present.
- Edwards made a motion to open session. Hewitt seconded. Session opened at 10:38am with 3 directors present.
- Hewitt made a motion to increase Earles' hourly rate to \$24.50 starting today. Edwards seconded. Status of motion: carried with 3 directors present at 10:39am

VII. DISTRICT EMPLOYEE REPORTS

AC/RC's REPORT – CSP Payments

VIII. CORRESPONDENCE/MISCELLANEOUS –

- Reminder to board members to complete OMA training if you have not already.
<http://foia.ilattorneygeneral.net/Default.aspx>

IX. PLAN NEXT MEETING –Monday, February 12th, 2024 at 8:30am at the Office. Annual Meeting

X. ADJOURN- motion made to adjourn by Edwards and seconded by Hewitt with 3 directors present at 10:58a.m.