



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

MINUTES OF BOARD MEETING

July 17, 2018

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Hawthorne at 6:00 p.m. Members present were: Kenny Hawthorne, Todd Lee, Adam Thorndyke and Brad Strebeck. District employee: Sarah Earles.

II. REPORT OF COOPERATING AGENCIES

NRCS-Emailed Report handed out.

FSA- NA

PCM- NA

III. APPROVE MINUTES

It was moved by Strebeck, and seconded by Thorndyke to approve June Board Meeting minutes as mailed.

Amendments: None

Status of Motion: carried at 6:09 p.m. with 4 Directors present

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of June 30, 2018

****See attached page****

It was moved by Thorndyke and Seconded by Lee to approve the treasurer's reports from 6/1/2018 to 6/30/2018, as presented by AC/RC, Sarah Earles. Motion carried with 4 directors present at 6:13 p.m.

A. Approve Bills

• 6/4/2018 Pheasants Forever 6 seed orders_____	4,790.82
• 6/4/2018 SWCD Insurance Group(June)_____	2,050.00
• 6/4/2018 AISWCD 2018 Dues_____	995.41
• 6/4/2018 Verizon Wireless (MIFI Service)_____	40.03
• 6/8/2018 Ford County Fair Association_____	75.00
• 6/8/2018 Dollar General (4-\$50 gift cards)_____	200.00
• 6/8/2018 State Liabilities_____	333.09
• 6/8/2018 Federal Liabilities_____	1,640.88
• 6/8/2018 Larry Thorndyke(Cover crop Champion Event)_____	350.00
• 6/8/2018 Prairie Rivers Network(Mileage for Kim Pitcher)_____	50.55
• 6/8/2018 SWCD Insurance Group(May)_____	2,050.00
• 6/19/2018 AISWCD (Summer Conference)_____	110.00

It was moved by Lee and 2nd by Strebeck to pay pending bills

Status of Motion: Carried at 6:17 p.m. With 4 directors present

B. Company Credit Card

It was moved to pay the May Bill of \$52.13 by Lee and 2nd by Thorndyke. Status of Motion: Carried at 6:18pm with 4 directors present

C. Approve Staff Time Sheets

It was moved by Strebeck, seconded by Lee to approve staff time sheets for the following positions: AC/RC –Earles
Status of Motion: carried at 6:23 p.m. with 4 directors present

V. OLD BUSINESS- UPDATES

- Recycling Event- Josh at the Pontiac recycling place said they are no longer accepting electronics. We will start looking into other companies for a possible March 23rd, 2019 event in Gibson City.

VI. GRANTS AND FUNDING UPDATES**VII. NEW BUSINESS**

- FY 19 budget was proposed. Motion made by Strebeck to accept proposed budget. Second by Lee. Motion Carried at 6:33 pm with 4 directors present.
- Board reviewed resumes and chose to do interviews on candidates on July 26th. Motion made by Strebeck. 2nd by Lee at 7:06pm with 4 Directors present.

VIII. DISTRICT EMPLOYEE REPORTS**A. RC's REPORT -****B. AC's REPORT –****IX. COMMITTEE REPORTS –****X. CORRESPONDENCE/MISCELLANEOUS –**

N/A

XI. PLAN NEXT MEETING –August 8th, 2018 at 6:00 p.m.**XII. ADJOURN-** motion made to adjourn by Lee and seconded by Strebeck with 4 directors present at 7:10 p.m.

9:22 AM
07/05/18
Cash Basis

Ford Cty. Soil & Water Cons. Dist.
Profit & Loss Budget vs. Actual
July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Income				
American Farmland Trust	1,347.30	2,605.09	-1,257.79	51.7%
Change for Petty Cash	0.00	0.00	0.00	0.0%
400 • STATE OF ILLINOIS GRANT	143,195.87	13,000.00	130,195.87	1,101.5%
401 • GRANT INCOME	8,000.00	0.00	8,000.00	100.0%
404 • FORD COUNTY BOARD GRANT	0.00	7,000.00	-7,000.00	0.0%
405 • DISTRICT SPONSORS	1,800.00	150.00	1,650.00	1,200.0%
406 • EDUCATION DONATION	605.50			
407 • INTEREST INCOME	87.63	216.72	-129.09	40.4%
408 • PROMOTIONAL	100.00	2.43	97.57	4,115.2%
409 • DISTRICT SALES PROGRAM	101,214.75	104,945.10	-3,730.35	96.4%
412 • MISCELLANEOUS INCOME	0.00	1,699.29	-1,699.29	0.0%
413 • MISCELLANEOUS REIMBURSEMENT	200.00	6.98	193.02	2,865.3%
450 • PFC COST SHARE INCOME	8,900.00			
636 • Gateway Agreement	0.00	0.00	0.00	0.0%
638 • NRCS Contribution Agreement	22,046.20	46,939.67	-24,893.47	47.0%
639 • MRBI Agreement	0.00	4,408.04	-4,408.04	0.0%
Total Income	287,497.25	180,973.32	106,523.93	158.9%
Gross Profit	287,497.25	180,973.32	106,523.93	158.9%
Expense				
Cover Crop Champion	400.55			
DIRECTOR EXPENSE	1,706.89	40.00	1,666.89	4,267.2%
DUES EXPENSE	100,025.13	1,512.49	98,512.64	6,613.3%
EDUCATION EXPENSE	1,696.36	2,734.49	-1,038.13	62.0%
EQUIPMENT	739.52	1,618.32	-878.80	45.7%
GRANTS	0.00	0.00	0.00	0.0%
INSURANCE	24,311.95	26,162.80	-1,850.85	92.9%
OFFICE	2,224.28	2,748.06	-523.78	80.9%
Payroll Expenses	0.00			
PROMOTIONAL EXPENSE	869.27	1,542.19	-672.92	56.4%
SALES EXPENSE	89,612.79	92,597.60	-2,984.81	96.8%
6660 • PAYROLL EXPENSE	66,715.49	54,677.99	12,037.50	122.0%
66900 • Reconciliation Discrepancies	0.00	1,149.29	-1,149.29	0.0%
810 • PAYROLL EXPENSE/MISC	0.00	1,774.74	-1,774.74	0.0%
819 • PFC COST-SHARE	8,505.62			
990 • MISCELLANEOUS OUT	0.00	0.00	0.00	0.0%
991 • Education Donation expenses	50.00	50.00	0.00	100.0%
Total Expense	296,857.85	186,607.97	110,249.88	159.1%
Net Income	-9,360.60	-5,634.65	-3,725.95	166.1%