



# Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

## MINUTES OF BOARD MEETING June 12th, 2023

### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was at the District Office in Paxton, IL and was called to order by Kurt Edwards at 8:33 a.m. Member's present were: Jerry Oyer, Brent Hewitt, and Kurt Edwards. District employees: Sarah Earles and Natalie Sutton.

### II. REPORT OF COOPERATING AGENCIES

NRCS- N/A

FSA- N/A

AFT- N/A

PF- New Staff

PCM- N/A

### III. APPROVE MINUTES

It was moved by Oyer, and seconded by Hewitt to approve May, 2023 Board Meeting minutes as mailed. Status of Motion: carried at 8:35 a.m. with 3 Directors present.

### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of May 31<sup>st</sup>, 2023

**\*\*See attached page\*\***

It was moved by Hewitt and Seconded by Oyer to approve the treasurer's reports from 05/01/2023 to 05/31/2023, as presented by AC/RC, Sarah Earles and Natalie Sutton. Motion carried with 3 directors present at 8:42 a.m.

#### A. Approve Bills

B. 5/01/23 Intuit	500.00
C. 5/01/23 Safe deposit box	18.00
D. 5/05/23 Federal Liabilities	1449.42
E. 5/05/23 State Liabilities	304.67
F. 5/05/23 Elan Financial Services	14.50
G. 5/05/23 SWCD of Illinois Insurance	302.00
H. 5/05/23 Pheasants Forever	585.00
I. 5/20/23 Ford County Fair Association	75.00
J. 5/24/23 Andry's Fish Farm (Fish Sale)	6263.95
K. 5/24/23 SWCD of Illinois Insurance	604.00

Oyer made a motion to approve Pending Bills. Seconded by Hewitt. Motion carried with 3 directors present at 8:46 am.

#### B. Approve Staff Time Sheets

It was moved by Hewitt, seconded by Oyer to approve staff time sheets for the following positions: AC/RC

- 5/11/2023 Sarah Earles 1476.10
- 5/11/2023 Natalie Sutton 1121.24
- 5/11/2023 Sarah Earles (mileage) 345.19
- 5/25/2023 Sarah Earles 1476.10

- 5/25/2023 Natalie Sutton \_\_\_\_\_ 1043.29

Status of Motion: carried at 8:55 a.m. with 3 directors present.

## **V. OLD BUSINESS- UPDATES**

- Tabled
- Goals of SWCD- Ideas are the same as previously discussed. Elementary education outreach, as well as need for community recognition/visibility discussed. Search and apply for grants, as well as look into local education donations to schools/FFA.

## **VI. NEW BUSINESS**

- Ford County Fair
- LUC Meeting June 22<sup>nd</sup>, 2023
- Sarah selected for RMS training
- FY23 Audit Russell Leigh & Associates – Moved by Oyer, Seconded by Hewitt at 9:02 am
- Fish/Tree Sale bonus (trees= \$137.89 fish= \$120.60)- Moved by Hewitt, Seconded by Oyer at 9:05 am
- Annual Summer Training Conference in Springfield July 16<sup>th</sup>-18<sup>th</sup>, 2023

## **VII. DISTRICT EMPLOYEE REPORTS**

**AC/RC's REPORT** – Continuing CRP reviews and reenrolls as well as waterway training.

## **VIII. CORRESPONDENCE/MISCELLANEOUS –**

- Reminder to board members to complete OMA training if you have not already.  
<http://foia.ilattorneygeneral.net/Default.aspx>

## **IX. PLAN NEXT MEETING –Monday, July 10<sup>th</sup>, 2023 at 8:30am at the Office.**

## **IX. ADJOURN-** motion made to adjourn by Oyer and seconded by Hewitt with 3 directors present at 9:10 a.m.