



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

MINUTES OF BOARD MEETING November 13, 2018

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Hawthorne at 6:06 p.m. Members present were: Kenny Hawthorne, Todd Lee, Kurt Edwards and Adam Thorndyke. District employee: Sarah Earles. HIPP: Kaleb Lurkens

II. REPORT OF COOPERATING AGENCIES

NRCS-Emailed report from Dennis

FSA- NA

PCM- NA

HIPP- Kaleb Lurkens talked about the HIPP program briefly and left information for producers.

III. APPROVE MINUTES

It was moved by Edwards, and seconded by Lee to approve 9/10/18 Board Meeting minutes as mailed.

It was moved by Edwards and seconded by Thorndyke to approve 9/13/18 Board Meeting minutes as mailed.

Amendments: None

Status of Motion: carried at 6:21 p.m. with 4 Directors present

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of October 31, 2018

See attached page

It was moved by Strebeck and Seconded by Edwards to approve the treasurer's reports from 9/1/2018 to 9/30/2018, as presented by AC/RC, Sarah Earles. Motion carried with 4 directors present at 6:43 p.m.

A. Approve Bills

• 9/7/18 State Payroll Taxes_____	\$114.84
• 9/7/18 Federal Payroll Taxes_____	\$546.96
• 9/10/18 SWCD Insurance Group Sept Health Ins_____	\$1031.00
• 9/13/18 Sarah Earles Mileage reimbursement_____	\$158.05
• 9/26/18 Verizon Wireless MIFI service_____	\$40.01
• 10/3/18 State Payroll Taxes_____	\$114.84
• 10/3/18 Federal Payroll Taxes_____	\$546.96
• 10/4/18 Logan Hollow Fish Farm_____	\$1726.65
• 10/4/18 SWCD Insurance Oct Health & qrtly life/dis_____	\$1107.16
• 10/17/18 ISWCDEA Winter Con. & 2019 Dues_____	\$30.00
• 10/17/18 Winding Creek Nursery_____	\$3038.95
• 10/23/18 Prairie Rivers Network (Cover Crop Grant payment)_	\$707.00
• 10/23/18 Iroquois County SWCD (tree pick up gas)_____	\$47.43
• 10/23/18 Pheasants Forever Seed_____	\$2122.65

It was moved by Edwards and 2nd by Thorndyke to pay pending bills

Status of Motion: Carried at 6:47 p.m. With 4 directors present

B. Company Credit Card

- Sept Statement
- 9/10/2018 Hotel for Sarah and meal for Sarah and Kenny Summer Conference

Total=\$109.21

- Oct Statement- Zero Balance

C. Approve Staff Time Sheets

It was moved by Edwards, seconded by Thorndyke to approve staff time sheets for the following positions: AC/RC – Earles

Status of Motion: carried at 6:48 p.m. with 4 directors present

V. OLD BUSINESS- UPDATES

- Recycling Event- No update
- Tree Sale brought in a profit of \$1,335.62 and Fish Sale Profit was \$451.70. Kurt made a motion to pay Earles a 10% bonus from the profit of the sales. Lee seconded. Status of Motion: Carried at 6:52pm with 4 directors present.
- Cover Crop Champion final payment has been received.
- Ford County Board Money finally came in.

VI. GRANTS AND FUNDING UPDATES

- PFC bills are finally coming in Funds have to be spent by December 15th

VII. NEW BUSINESS

- NACD DUES WERE DISCUSSED AND NO MOTION WAS TAKEN BY THE BOARD
- EDWARDS MADE A MOTION TO GIVE EXTENTION \$50 FOR AG IN THE CLASSROOM SECONDED BY THORNDYKE. AT 7:10PM WITH 4 DIRECTORS PRESENT.
- EDWARDS MADE A MOTION TO SIGN THE AFT CONTRACT. THORNDYKE 2ND AT 7:22PM WITH 4 DIRECTORS PRESENT.
- FY19 COST LIST FOR PFC WAS PRESENTED. MOTION MADE BY THORNDYKE TO ACCEPT COST LIST. 2ND BY EDWARDS AT 7:16PM WITH 4 DIRECTORS PRESENT.
- FY18 AUDIT WAS PRESENTED. HAWTHORNE SIGNED. EDWARDS SUGGESTS THAT NEXT YEAR WE GIVE THE AUDITOR UNTIL OCTOBER 1ST TO COMPLETE, THAT WAY WE DON'T HAVE TO WAIT SO LONG FOR THE AUDIT TO COME BACK. MOTION MADE BY LEE TO APPROVE THE AUDIT, 2ND BY EDWARDS. MOTION CARRIED AT 7:30PM WITH 4 DIRECTORS PRESENT.
- TABLE NEW HIRE UNTIL DECEMBER MEETING

VIII. DISTRICT EMPLOYEE REPORTS

A. RC's REPORT -Working on CSP and EQIP Payments. Also, PFC Payments

B. AC's REPORT –

IX. COMMITTEE REPORTS –

X. CORRESPONDENCE/MISCELLANEOUS –
N/A

XI. PLAN NEXT MEETING –December 10, 2018 at 6:00pm

XII. ADJOURN- motion made to adjourn by Edwards and seconded by Lee with 4 directors present at 8:10 p.m.

4:20 PM
11/05/18
Cash Basis

Ford Cty. Soil & Water Cons. Dist.
Profit & Loss Budget vs. Actual
July through October 2018

	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
Income				
American Farmland Trust	515.00	1,490.52	-975.52	34.6%
Change for Petty Cash	0.00	0.00	0.00	0.0%
transfer in from LUC6	1,800.00			
400 - STATE OF ILLINOIS GRANT	0.00	61,000.00	-61,000.00	0.0%
401 - GRANT INCOME	0.55			
404 - FORD COUNTY BOARD GRANT	5,000.00	5,000.00	0.00	100.0%
405 - DISTRICT SPONSORS	150.00	0.00	150.00	100.0%
407 - INTEREST INCOME	44.22	14.38	29.84	307.5%
408 - PROMOTIONAL	0.00	0.00	0.00	0.0%
409 - DISTRICT SALES PROGRAM	9,198.35	96,506.45	-87,308.10	9.5%
412 - MISCELLANEOUS INCOME	0.00	0.00	0.00	0.0%
413 - MISCELLANEOUS REIMBURSEMENT	201.00	6.98	194.02	2,879.7%
638 - NRCS Contribution Agreement	10,773.00	8,756.67	2,016.33	123.0%
639 - MRBI Agreement	343.03	4,408.04	-4,065.01	7.8%
Total Income	<u>28,025.15</u>	<u>177,183.04</u>	<u>-149,157.89</u>	<u>15.8%</u>
Gross Profit	28,025.15	177,183.04	-149,157.89	15.8%
Expense				
Cover Crop Champion	707.00			
DIRECTOR EXPENSE	0.00	0.00	0.00	0.0%
DUES EXPENSE	10.00	20.00	-10.00	50.0%
EDUCATION EXPENSE	0.00	1,165.52	-1,165.52	0.0%
EQUIPMENT				
870 - Computer	160.06	138.25	21.81	115.8%
871 - Other Equipment	0.00	0.00	0.00	0.0%
Total EQUIPMENT	<u>160.06</u>	<u>138.25</u>	<u>21.81</u>	<u>115.8%</u>
INSURANCE	5,091.18	8,228.46	-3,137.28	61.9%
OFFICE	1.21	40.51	-39.30	3.0%
PROMOTIONAL EXPENSE	158.90	58.78	100.12	270.3%
SALES EXPENSE	7,512.44	85,857.93	-78,345.49	8.7%
6560 - PAYROLL EXPENSE	10,791.71	16,215.90	-5,424.19	66.6%
66900 - Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
810 - PAYROLL EXPENSE/MISC	0.00	0.00	0.00	0.0%
990 - MISCELLANEOUS OUT	0.00	0.00	0.00	0.0%
991 - Education Donation expenses	0.00	0.00	0.00	0.0%
Total Expense	<u>24,432.50</u>	<u>111,725.35</u>	<u>-87,292.85</u>	<u>21.9%</u>
Net Income	<u>3,592.65</u>	<u>65,457.69</u>	<u>-61,865.04</u>	<u>5.5%</u>