



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

MINUTES OF BOARD MEETING November 27th, 2023

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was at the District Office in Paxton, IL and was called to order by Kenny Hawthorne at 8:30 a.m. Member's present were: Kenny Hawthorne, Adam Thorndyke, Jerry Oyer, Brent Hewitt, and Kurt Edwards. District employees: Sarah Earles

II. REPORT OF COOPERATING AGENCIES

NRCS- Emailed- Internet Issues at the office

FSA- N/A

AFT- N/A

PF- N/A

PCM- Collecting Yield Data

III. APPROVE MINUTES

It was approved by Oyer, and seconded by Hewitt to approve September, 2023 Board Meeting minutes as mailed.

Status of Motion: carried at 8:46 a.m. with 5 Directors present.

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as September 30th, 2023 and October 31st, 2023

****See attached page****

It was moved by Thorndyke and Seconded by Oyer to approve the treasurer's reports from 9/01/2023 to 9/30/2023, as presented by AC/RC, Sarah Earles. Motion carried with 5 directors present at 8:51 a.m.

It was moved by Hewitt and Seconded by Thorndyke to approve the treasurer's reports from 10/01/2023 to 10/31/2023, as presented by AC/RC, Sarah Earles. Motion carried with 5 directors present at 8:56 a.m.

A. Approve Bills

9/12/2023 State Liabilities	458.10
9/12/2023 Federal Liabilities	2156.46
9/26/2023 Verizon Wireless	40.01
10/2/2023 SWCD Insurance Group	509.06
10/2/2023 Andry's Fish Farm	1602.25
10/2/2023 Elan Financial Services(Stamps)	66.00
10/4/2023 State Liabilities	282.40
10/4/2023 Federal Liabilities	1374.02
10/6/2023 Hasty Locksmith (File Cabinet Keys)	21.38
10/12/2023 Winding Creek Nursery (Fall Tree Sale)	1994.25
10/12/2023 Iroquois County SWCD(Uhaul/Gas for Trees)	115.77
10/26/2023 ISWCDEA (Dues and Winter Training)	35.00
10/27/2023 Pheasants Forever Seed (1 order)	708.75
10/27/2023 Verizon Wireless	40.03
10/27/2023 Russell Leigh & Associates(Audit)	2000.00
10/27/2023 IL Dept of Ag(Tree Nursery Cert)	50.00

Hewitt made a motion to approve Pending Bills. Seconded by Edwards. Motion carried with 5 directors present at 9:04 am.

All programs and services of the Ford County Soil and Water Conservation District are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, gender, sexual orientation, age, marital status or handicap

B. Approve Staff Time Sheets

- 9/14/2023 Sarah Earles _____ 1476.10
- 9/14/2023 Natalie Sutton (Final) _____ 1716.87
- 9/28/2023 Sarah Earles _____ 1476.12
- 10/12/2023 Sarah Earles _____ 1476.10
- 10/26/2023 Sarah Earles _____ 1476.10

Edwards made a motion to approve Staff Time Sheets. Seconded by Oyer. Motion carried with 5 directors present at 9:05 am.

V. OLD BUSINESS- UPDATES

- Goals of SWCD-Nothing new until we hire someone.

VI. NEW BUSINESS

- Audit- pg 9 has the wrong budget date. Pg 11 Deficiency- under collateralized- make sure that they understand the CD are in a different bank through The Federick Community Bank Wealth Management
- Tree/Fish Sale Bonus- 10% of Profit to Sarah Motion by Edwards. Seconded by Thorndyke. Motion carried with 5 directors present at 9:20am
- Grant Agreement- Signed
- FY22 PFC Transfer-Motion by Edwards Seconded by Hewitt to transfer the remaining \$301.79 to Jasper County SWCD because they can spend it by the end of 2023
- LEPC-Environmental- No one currently has time to sit on the board.
- Rain Barrel Program- Sarah to check with other counties on what they charge. Otherwise Edwards made a motion to charge \$100.00 Oyer seconded. Status of motion carried with 5 directors present at 10:15am. Sarah also to see how much to get our logo put on each one.
- Streamline Website-No too expensive
- New Executive Director AISWCD- Dr. Michael Woods- To start January 1st
- New Hire-Sarah to work on job description for just a AC job. For \$18-20/hour. Add all the Level I trainings to the posting.
- Motion made by Hewitt to increase in January the bonus for Sarah Earles on the sale of trees, Fish and Rain Barrells to 50% of the profit. Seconded by Oyer. Status of motion, carried with 5 directors present at 10:17am

VII. DISTRICT EMPLOYEE REPORTS

AC/RC's REPORT –

VIII. CORRESPONDENCE/MISCELLANEOUS –

- Reminder to board members to complete OMA training if you have not already.
<http://foia.ilattorneygeneral.net/Default.aspx>

IX. PLAN NEXT MEETING –Monday, December 11th, 2023 at 8:30am at the Office.

X. ADJOURN- motion made to adjourn by Edwards and seconded by Oyer with 5 directors present at 10:47a.m.